

GST TAX INVOICE

ORIGINAL FOR RECIPIENT

SELLER / SUPPLIER	INVOICE DETAILS
Business Name	Invoice Number
Business Address	Invoice Date
GSTIN	Due Date
State / State Code	Place of Supply
Email / Phone	Reverse Charge

BILL TO	SHIP TO
Customer / Business Name	Recipient Name
Billing Address	Shipping Address
GSTIN	State / State Code
Contact Details	Delivery Details

[illegible]

Tax Summary	Totals
CGST	Subtotal
SGST	CGST
IGST	SGST
CESS / Other Tax	IGST
Total Tax Amount	Grand Total
Amount in Words	Amount in Words

PAYMENT INFORMATION	TERMS & CONDITIONS
Bank Name	Payment Terms
Account Holder	Notes / Terms

Account Details	Declaration
AUTHORIZED SIGNATORY	
For Business Name	Signature
Name / Designation	