

GST TAX INVOICE

ORIGINAL FOR RECIPIENT

Business Name	Invoice Number
Business Address	Invoice Date
GSTIN	Due Date
State / State Code	Place of Supply
Email / Phone	Reverse Charge

BILL TO	SHIP TO
Customer / Business Name	Recipient Name
Billing Address	Shipping Address
GSTIN	State / State Code
Contact Details	Delivery Details

Description of Goods / Services	HSN / SAC	Quantity	Unit	Rate	Discount	Taxable Value
Taxable Amount						

TAX DETAILS	TOTALS
CGST	Subtotal
SGST	CGST
IGST	SGST
CESS / Other Tax	IGST
Total Tax Amount	Grand Total
Amount in Words	Amount in Words

Bank Name	Payment Terms	For Business Name
Account Holder	Notes / Terms	Signature
Account Details	Declaration	Name / Designation

This is a blank GST invoice template. Enter transaction details before issuing the invoice.