

# Travel Enquiry Letter Format

[Your Name]

[Your Address]

[City – PIN Code]

[Date]

Tour Manager

Global Tours & Travels

123, Holiday Street

Goa – 403001

Subject: Enquiry about Kerala Holiday Tour Package

Dear Sir/Madam,

I am planning a family vacation to Kerala in the second week of December and would like to enquire about your holiday tour packages.

Please provide details about the 7-day package, including accommodation, sightseeing plans, meals, and total cost. Also let me know if flight booking and airport pickup are included.

Looking forward to your reply.

Yours sincerely,  
Karan Patel

