

Informal Letter Format

45 Bluebell Street,
Mumbai – 400002

17th May 2025

Dear Rohan,

I hope you are doing great! I'm writing to tell you about my trip to Goa during the holidays. It was an amazing experience.

We stayed near the beach and enjoyed water sports like parasailing and jet skiing. I even tried seafood for the first time. The sunsets were beautiful, and I clicked so many photos.

I really wish you were there too. We would have had double the fun. Let's plan a trip together next time. Write back and let me know what you have been up to these days.

Take care and give my regards to your parents.

Yours lovingly,
Aarav

